



AIRPORT COMMISSION MEETING MINUTES

January 18, 2013

Meeting of the: **AIRPORT COMMISSION OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Friday, January 18, 2013 at 8:00 a.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**
Members Present: **Chairperson, Ron Karrels via Skype, Dave Miller, Tom Konopka and Bob Bosma**
Others Present: **Perry Welch**

The meeting was called to order by commission member Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Karrels, seconded by Miller, and carried to approve the agenda.

A motion was made by Miller, seconded by Konopka, and carried to approve the minutes from the previous meeting.

Neither public participation nor communications occurred.

The Commission reviewed the terminal construction project progress report. Bosma reported that the project was reported as having a completion date in April of 2013, due to a delay in structural steel.

A motion was made by Miller, seconded by Karrels, and carried to reject all bids received for the shower project and to rebid the project when the terminal is near completion.

A motion was made by Karrels, seconded by Konopka to recommend approval of the installation of an electronic keypad software program, in the amount of \$4,620.32, that would allow access to the building to be controlled at City Hall without the need for keys, and that the cost of the software from this program would be allocated to other departments as it would benefit the other municipal buildings within the City upon a call of the whole, the motion passed with Miller voting Nay.

The Commission discussed the water heater that has been discussed previously as a donation to the terminal project. Karrels indicated that he would gather additional information and report back at the next meeting.

City Clerk Langenfeld informed the Commission that federal funds and grants are not available for replacing a fuel tank. The City received Federal money in 2009 for the fuel system upgrade which is when the tank should have been changed.

FBO Welch informed the Commission that he will be attending a maintenance seminar on February 23, 2013, and that he is having a difficult time heating the hangar with the exterior walls from the office removed.

The next meeting has been scheduled for January 25, 2013 at 8:00 AM.

Being no further business the meeting adjourned.

Cassandra Langenfeld
City Clerk